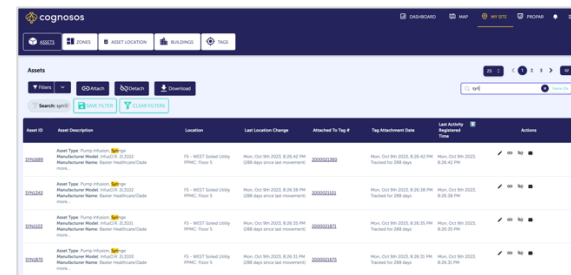


## How to find equipment using search:

- 1 Go to My Site Assets. Click in the Search bar. Search by the asset ID, equipment type, model, or manufacturer; input alphanumeric characters.
- 2 Look for asset in the resulting list (refreshes as data input into Search field; search terms are highlighted). You may save as a filter for future use.
- 3 Search for multiple asset IDs simultaneously by copying and pasting a list of asset IDs using the Paste IDs button in the Search bar.

Asset ID	Asset Description	Location	Last Location Change	Attached To Tag #	Tag Placement Date	Last Activity Reported
030025	Asset Type: [highlighted] Manufacturer Model: [highlighted] Manufacturer Name: [highlighted]	[highlighted]	[highlighted]	[highlighted]	[highlighted]	[highlighted]
030026	Asset Type: [highlighted] Manufacturer Model: [highlighted] Manufacturer Name: [highlighted]	[highlighted]	[highlighted]	[highlighted]	[highlighted]	[highlighted]
030027	Asset Type: [highlighted] Manufacturer Model: [highlighted] Manufacturer Name: [highlighted]	[highlighted]	[highlighted]	[highlighted]	[highlighted]	[highlighted]
030028	Asset Type: [highlighted] Manufacturer Model: [highlighted] Manufacturer Name: [highlighted]	[highlighted]	[highlighted]	[highlighted]	[highlighted]	[highlighted]
030029	Asset Type: [highlighted] Manufacturer Model: [highlighted] Manufacturer Name: [highlighted]	[highlighted]	[highlighted]	[highlighted]	[highlighted]	[highlighted]



**SEARCH FOR MULTIPLE ASSETS SIMULTANEOUSLY**

C08A116  
C08A118  
C08A121  
C08A122  
C08A123  
C08A124  
C08A125  
C08A126  
C08A127  
C08A128  
C08A129  
C08A130  
C08A131  
C08A132  
C08A133  
C08A134  
C08A135  
C08A136  
C08A137  
C08A138

Paste a list of ids separated by space, new line, tab, comma or semicolon.

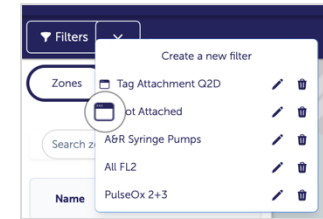
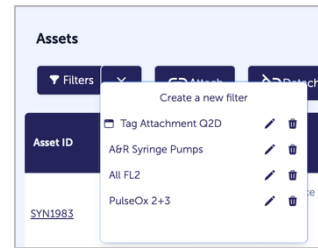
CLEAR ALL
CANCEL
SEARCH

**Need Assistance?** Check out the Cognosos Luminate Healthcare Knowledge Base or contact us at [support@cognosos.com](mailto:support@cognosos.com).

## How to find equipment using filter:

1

Go to My Site Assets or open the Map. Select the Filter option to either create a new filter or choose a defined filter. Filters listed with a folder icon represent application wide filters (available for all users). Otherwise, the filter is only for the logged in user.



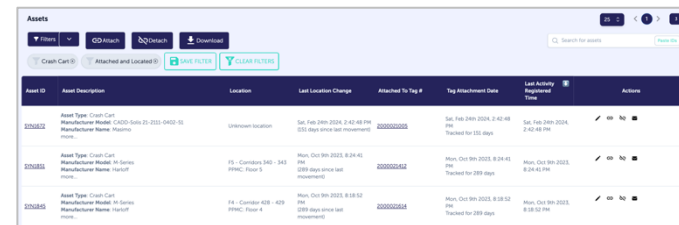
2

To define a new filter, place a checkmark next to each of the criteria desired for the filter results. Use as many filters and combinations as needed to filter the list.



3

The portal returns a display (list in My Site or icons on the Map) that matches the filter. You may save a new filter for future use.



Asset ID	Asset Description	Location	Last Location Change	Attached To Tag #	Tag Attachment Date	Last Activity Registered Time	Actions
520452	Asset Type: Crani-Cat Manufacturer Model: CADD-5045-21-0331-0402-01 Manufacturer Name: Histo Model:	Unknown location	Sat, Feb 24th 2024, 2:42:48 PM 551 days since last movement	000000005	Sat, Feb 24th 2024, 2:42:48 PM Tracked for 151 days	Sat, Feb 24th 2024, 2:42:48 PM	✓ No
520453	Asset Type: Crani-Cat Manufacturer Model: 51 Series Manufacturer Name: HistOx Model:	15 - Corridor 340 - 342 FFMC, Floor 5	Mon, Oct 9th 2023, 8:24:45 PM 229 days since last movement	000000042	Mon, Oct 9th 2023, 8:24:45 PM Tracked for 289 days	Mon, Oct 9th 2023, 8:24:45 PM	✓ No
520454	Asset Type: Crani-Cat Manufacturer Model: 51 Series Manufacturer Name: HistOx Model:	14 - Corridor 418 - 419 FFMC, Floor 4	Mon, Oct 9th 2023, 8:28:52 PM 229 days since last movement	000000041	Mon, Oct 9th 2023, 8:28:52 PM Tracked for 289 days	Mon, Oct 9th 2023, 8:28:52 PM	✓ No

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