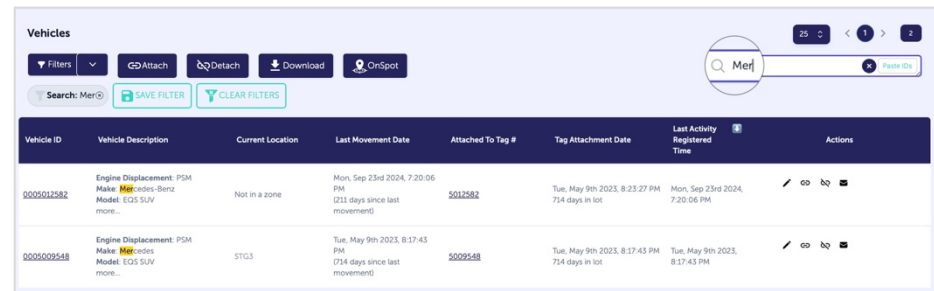


How to find vehicles using search in My Lot:

1 Go to My Lot Vehicles. Click in the Search bar. Search by vehicle ID, equipment type, model, or manufacturer.

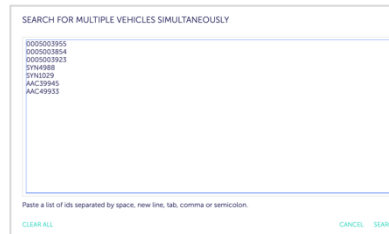


2 Matching criteria is highlighted in the resulting Vehicles list. Use a unique vehicle ID to list a single item; otherwise, the list could contain multiple automobiles that match search input.



Vehicle ID	Vehicle Description	Current Location	Last Movement Date	Attached To Tag #	Tag Attachment Date	Last Activity Registered Time	Actions
0005012582	Engine Displacement: PSM Make: Mercedes-Benz Model: EQS SUV more...	Not in a zone	Mon, Sep 23rd 2024, 7:20:06 PM (211 days since last movement)	5002582	Tue, May 9th 2023, 8:23:27 PM 714 days in lot	Mon, Sep 23rd 2024, 7:20:06 PM	
0005009548	Engine Displacement: PSM Make: Mercedes-Benz Model: EQS SUV more...	STG3	Tue, May 9th 2023, 8:17:43 PM (714 days since last movement)	5009548	Tue, May 9th 2023, 8:17:43 PM 714 days in lot	Tue, May 9th 2023, 8:17:43 PM	

3 Alternatively, search for multiple vehicles simultaneously by copying and pasting a list of vehicle IDs using the Paste IDs function in the Search field.

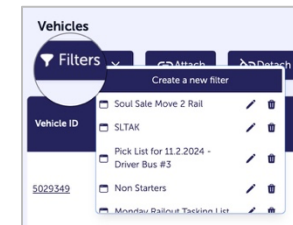
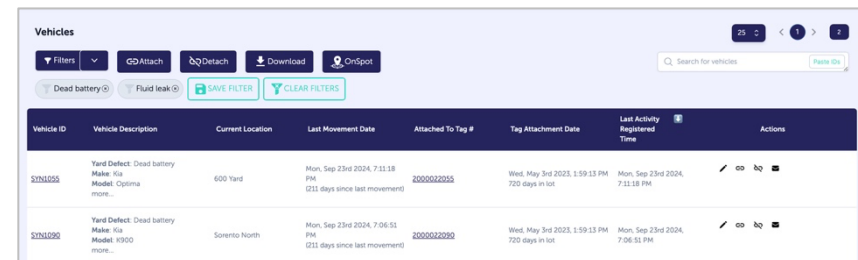








Paste IDs supports the use of Vehicle IDs only; no other attribute (e.g., model). Use a filter instead.

Need Assistance? Check out the Logistics Knowledge Base or contact us at support@cognosos.com.

How to find vehicles using filters in My Lot:

- 1 Go to My Lot Vehicles. Select Filters to either create a new filter or to choose a defined filter. A folder icon represents application wide filters (available for all users). Otherwise, filter is only for the logged in user.
- 2 When defining a new filter, place a checkmark next to each of the criteria desired for the filter results. Use as many filters and combinations as needed to filter the list.
- 3 The portal displays vehicles that match the filter. You may save a new filter for future use.

Vehicle ID	Vehicle Description	Current Location	Last Movement Date	Attached To Tag #	Tag Attachment Date	Last Activity Registered Time	Actions
SYN000	Yard Defect: Dead battery Make: Kia Model: Optima more...	600 Yard	Mon, Sep 23rd 2024, 7:11:18 PM (211 days since last movement)	2000022005	Wed, May 3rd 2023, 1:59:13 PM 720 days in lot	Mon, Sep 23rd 2024, 7:11:18 PM	  
SYN000	Yard Defect: Dead battery Make: Kia Model: X300 more...	Sorrento North	Mon, Sep 23rd 2024, 7:06:51 PM (211 days since last movement)	2000022009	Wed, May 3rd 2023, 1:59:13 PM 720 days in lot	Mon, Sep 23rd 2024, 7:06:51 PM	  

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