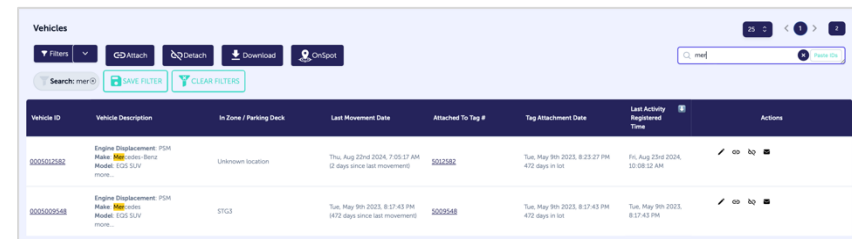


## How to find vehicles using search:

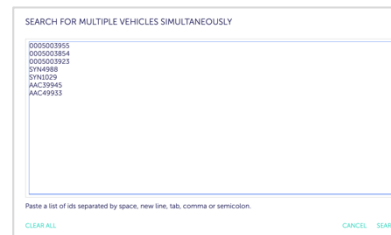
1 Go to Vehicles in My Lot. Click in the Search bar. Search by vehicle ID, equipment type, model, or manufacturer.

2 Matching criteria is highlighted in the resulting Vehicles list. Use a unique vehicle ID to list a single item; otherwise the list could contain multiple automobiles that match search input. Save the search as a filter for future use.

3 Search for multiple vehicles simultaneously by copying and pasting a list of vehicle IDs using the Paste IDs function in the Search field.

Vehicle ID	Vehicle Description	In Zone / Parking Deck	Last Movement Date	Attached To Tag #	Tag Attachment Date	Last Activity Registered Time	Actions
000002880	Engine Displacement: P50H Make: <b>Mercedes-Benz</b> Model: <b>EQS SUV</b> Price:	Unknown location	Thu, Aug 29th 2024, 7:05:17 AM (2 days since last movement)	002882	Tue, May 9th 2023, 8:23:27 PM 472 days in lot	Fri, Aug 29th 2024, 10:08:12 AM	🔍 📄 🗑️
000002948	Engine Displacement: P50H Make: <b>Mercedes-Benz</b> Model: <b>EQS SUV</b> Price:	STG3	Tue, May 9th 2023, 8:17:43 PM (472 days since last movement)	000268	Tue, May 9th 2023, 8:17:43 PM 472 days in lot	Tue, May 9th 2023, 8:17:43 PM	🔍 📄 🗑️



SEARCH FOR MULTIPLE VEHICLES SIMULTANEOUSLY

000003955  
000003854  
000003923  
S7N4988  
S7N0259  
AAC39945  
AAC49953

Paste a list of ids separated by space, new line, tab, comma or semicolon.

CLEAR ALL CANCEL SEARCH

**Need Assistance?** Check out the Logistics Knowledge Base or contact us at [support@cognosos.com](mailto:support@cognosos.com).

## How to find vehicles using filters:

1

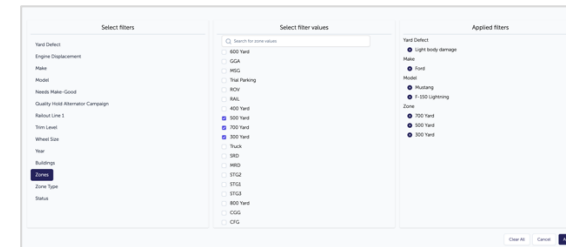
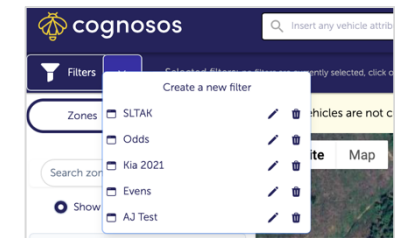
Go to Vehicles in My Lot or open the Map. Select the Filter option to either create a new filter or to choose a defined filter. Filters listed with a folder icon represent application wide filters (available for all users). Otherwise, the filter is only for the logged in user.

2

When defining a new filter, place a checkmark next to each of the criteria desired for the filter results. Use as many filters and combinations as needed to filter the list.

3

The portal returns a display (list in My Lot or icons on the Map) with vehicles that match the filter. You may save a new filter for future use.



**Need Assistance?** Check out the Logistics Knowledge Base or contact us at [support@cognosos.com](mailto:support@cognosos.com).